

MINUTES
Workforce Connection
Of Central New Mexico
Full Board Meeting
Monday, April 18, 2005
South Broadway Cultural Center SE
Albuquerque, NM 87102
1:30 pm

Call to Order: 1:42 John Sapien

Roll Call- Determination of Quorum- by Adrienne Smith

Present

- Charles Aguilar
- Steve Anaya
- Yoshiro Akutagawa
- Jeff Armijo
- Martha Binford
- Doug Calderwood
- Ken Carson
- Chuck Gara
- Vince Garcia
- Stephanie Hanosh
- Connie Leyva
- Rita Logan
- Gwen Manfre
- Mary Lee Martin
- Virginia Murphy
- Norman Ration
- Nancy Renner
- Randy Sanchez
- John Sapien
- Mike Swisher

Excused

- Claudette Baca
- Lloyd Beebe
- Martin Candelaria
- Robert Davey
- John Gerhart
- Joe Iorg
- Judy LeJeune
- Edna Lopez
- JC Lopez
- Roger Madalena
- Al Padilla
- Myra Pancrazio
- Jeff Parker
- Ben Silva
- Marsha Webb

Quorum was not established at the beginning of the meeting

(Meeting began with Tab 5 due to lack of quorum)

DISCUSSION ITEMS

Tab 5. Report on Youth Services by YDI- by Concha Cordova

- Ms. Cordova reported that YDI has seen increasing numbers in work experience, development of worksites, and pre-employment training along with the 10 required elements.
- Transition of files was hard and there was a big learning curve for YDI to overcome, however, YDI has enrolled 214 new participants in the WCCNM youth program, and has developed 120 worksites.
- Mr. Aguilar would like a list of worksites for Sandoval County
- YDI will keep the Committee updated on these efforts.

Discussion and Questions Followed

(Agenda moved back to the beginning due to establishment of a quorum)

Approval of Monday, April 18, 2005 Agenda

Motion: Mike Swisher

Second: Randy Sanchez

No Discussion

Action: Passed by voice vote

Tab 1. Approval of Minutes, Full Board: March 14, 2005

Motion: Steve Anaya

Second: Charles Aguilar

No Discussion

Action: Passed by voice vote

Tab 2. Monthly Expenditure Report- by Mike Swisher

- Mr. Swisher explained the WCCNM monthly expenditure report for the month ending March 31, 2005

Discussion and Questions Followed

FINAL ACTION ITEMS

There was one action item to discuss and vote on – it was passed by voice vote

Passed by voice vote

- Approval to Complete Computer Systems Upgrades

Tab 3. Approval to Complete Computer Systems Upgrades - Introduction and Background by Adrienne Smith

- As stated at the February meeting, the computers and computer system of the WCCNM needs to be replaced due to increased traffic and the age of the system.
- The system has undergone a full analysis to determine the needs of the WCCNM and the capacity of the current system.
- Staff has developed an outline of equipment needed along with cost.
- All recommended purchases will be conducted in accordance with WCCNM's procurement policies and procedures.
- This item was amended at the April Executive Committee meeting by adding \$20,000.00 to the allocated \$61,279.45 for the purchase of laptops for itinerate services.
- Total estimated cost for equipment and installation is \$81,279.45

Discussion and Questions Followed

Motion to Concur with the WCCNM Executive Committee: Mike Swisher

Second: Randy Sanchez

No Discussion

Action: Passed by voice vote

SPECIAL PRESENTATION

Tab 4. Planning for Employer-Driven Systems, Presentation by Pam Lassetter, Fresno County Workforce Investment Board

- Ms. Lassetter gave a presentation on strategic planning for employer-driven systems that could help the Central Region to better educate employers about the WCCNM program.

Discussion and Questions Followed

REPORTS

Administrative Reports – by Adrienne Smith

- The Economic Development MOUs have all been initiated and are all in process.
- The Summer Work Academy will be in full swing within a few weeks.
- WCCNM and MRCOG are working on a broad plan and timeline for TANF/WIA transition.
- The EmployOn contract discussions are occurring.
- Staff will keep the Board updated on all issues.

Committee Reports -

Youth Council - by Mary Lee Martin

- Mary Lee Martin, Adrienne Smith and Jerilynn Sans attended the National Youth Employment Coalition in Scottsdale where youth initiatives and advocacy was discussed.
- Barbara Kaufman presented to the Youth Council on April 13, 2005 regarding serving youth with disabilities.

Performance and Monitoring – by Mike Swisher for Virginia Murphy

- The performance and Monitoring committee is still meeting on a monthly basis to discuss and review the performance of NMDOL, YDI and MRCOG.

- The Committee recently attended the Youth Council luncheon with Barbara Kauffman.
- The Committee still has issues with YDI's performance and cooperation with the Board.

Business Outreach – by Jeff Armijo for Al Padilla

- The Business Outreach Committee held its first meeting since November on April 7, 2005 to discuss outreach efforts, the economic development MOUs, and to give the Committee an overview of its charge.
- The Committee has decided to move its monthly meetings to 9:00am, on the fourth Thursday of each month.

Training and Service Provider- by Adrienne Smith for Judy LeJeune

- The Training and Service Provider Committee has concentrated their efforts on commenting on the Eligible Training Provider policy as drafted by the OWTD.
- Members of the Committee have also been involved in setting the demand occupations parameters.
- The Committee will keep the Board updated on all issues.

PUBLIC COMMENT/ADJOURNMENT

- **Public Comment** – None
- **Adjournment** – 3:50 pm

NOTES

Next Meeting:

Date: June 20, 2005

Time: 1:30 p.m.

Location: Mid-Region Council of Governments- Board Room